

Westfield Township Trustees

Regular Meeting
July 2, 2012 7:00pm

Trustee Harris opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: Ronald Oiler, Gary Harris and James Likley.

Also in attendance were: Matt Witmer and Mr. and Mrs. Kerr.

WELCOME GUESTS

FIRE DEPARTMENT REPORT

Chief Richard Fletcher reporting (copy of report attached)

- ✓ There was a total of 32 runs to date for the months. 20 of those were squad runs, 11 were fire and 1 was a motor vehicle accident.
- ✓ Chief Fletcher pointed out that the runs to Lodi have been low the past few months and that they have been doing a good job of covering their runs.
- ✓ The department participated in the Safety Day portion of Safety City. There were over 60 children in attendance and it was good to see the departments get together for a good cause.
- ✓ The Golf Outing is scheduled for July 14, 2012. Please contact the Fire Department to reserve a spot.
- ✓ The department received notification from the state that they will be receiving a grant for \$3500.00. That amount has dropped from \$4000.00 last year. That check should be arriving within the next month.
- ✓ On June 22, 2012 167-2 was in an accident while responding to a motor vehicle accident. The damage was limited to the front end body work with an appraised cost of \$4500.00. The vehicle will be sent in for the repairs this week.
- ✓ July 9, 2012 fire training will include a demonstration by Howell Rescue Tools to allow the department to evaluate the Genesis Brand of rescue tools. They are looking to replace their current set of tools to be able to meet the challenge of the new automobile standards of metal reinforcement in vehicles.
- ✓ The Chief attended training on the reverse 911 system. It is just a matter of how they want to set up their groups. An example of this system is that if there were an emergency at a business, the employees could be notified, or if a call resulted in an individual with a communicable disease the chief could send out notification to everyone on that run. This is a very sophisticated system.

Trustee Likley stated that he was on a webinar for the reverse 911 system. He will communicate with Westfield Village and Gloria Glens to explain the system and how it can benefit them.

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Mrs. Evans stated that the Township has the agreement with Medicount Management that Trustee Likley signed in March of this year. She added that the Trustees needed to pass a resolution stating that the contract will begin on August 13, 2012. Life Force will continue to collect on the items they have already billed for over a six month period, but all new billing will go through Medicount Management.

Trustee Likley made a motion to approve Resolution number 2012-17 Directing Medicount Management Inc. to collect expenses incurred by Westfield Fire and Rescue in providing fire & rescue services to residents and non-residents of the Township.

Trustee Oiler seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

Cemetery and Park

Trustee Oiler reporting:

- ✓ Lee provided the quote from Vaughn Concrete to fix the sidewalks at the park. The total for all the work is \$17,800.00. He would like to know if they would like to do all the work now or break it up into sections. He feels that they should complete the east and west sidewalks and the four corners. They can do the north and south sidewalks at a later date. Lee took out the pads for the benches. He stated that the problem was if the Township started to do that, where would they stop. The cost would continue to escalate.

Trustee Oiler felt that the project should be done all at once and have it be done with.

Ms. Evans stated that from the fiscal side, the money was not appropriated for this project. There are funds available but they will need to be appropriated. Since this park is used every week, the liability exposure is greater.

Trustee Harris wanted to know when the work would be done.

Mr. Evans stated that the work would be done right away.

Trustee Likley felt that the East sidewalk was in good shape and he felt that could possible wait to be replaced saving the Township money. He felt that the North and South runs needed to be done right away.

Trustee Harris stated he would like to table the discussion in order to review the quote further.

Trustee Likley asked Mr. Evans to obtain a few more quotes so that the Trustees could make certain they were getting the best prices and were making every effort to have all companies able to bid the project.

Roads:

Lee Evans Reporting

- ✓ Lytle Construction is coming tomorrow afternoon to do chipping and sealing of Garman Road, North and South Leroy and Deerfield Drive and Fox Hollow.
- ✓ Mr. Evans had given the quote for the patching of Westfield Landing Road. Ron Oiler and Mr. Evans had a meeting with Tom James of the Park District and they have agreed to pay \$2000.00 of the \$2500.00. He felt it was a good gesture on their part to offer to pay that amount of money.

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- ✓ A motion was made the motion to pay their portion of the Buffham Road project. After looking over the numbers, there was an error. The Township's cost will be reduced from around \$60,000.00 to \$55,000.00.
- ✓ Environmental Enhancement has offered to trade their services around the building for salt. By doing this we will not have to pay storage for the salt to Cargill.

Trustee Oiler made a motion that we contract with Environmental Enhancement to fix the landscaping around the complex in lieu of an equivalent amount of salt. Trustee Harris seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes

- ✓ Mr. Evans received a call from the fire department that there was a tree down on the wires on Kennard and Lake Road. He made calls to the county to close the road as we do not have the authority to close a county road.

Zoning:

Matt Witmer reporting:)copy or report attached)

- ✓ There were 3 permits issued for the month.
- ✓ Bill Thorne was to contact Mike Sweeny to meet last week but was injured and was unable to. He spoke with Bill and he will contact Mr. Sweeny now that he is back in the office to set a meeting.
- ✓ A letter was sent to Bill Thorne and Brian Richter to ask for their input on the Lesiak property. The property is not as bad as it was but still has some issues. He is awaiting approval from the prosecutor's office.
- ✓ Mr. Witmer spoke with Brian Richter about the Hughes property. Mr. Richter has not moved forward on this yet but will look into filing the complaint in the near future.
- ✓ Mr. Witmer was made aware of a barn being erected at the Huttinger property on Seville Road without a permit. He spoke with the owner who stated that he would have his wife submit the necessary information within the next week. Since the storm yesterday, the new barn was flattened. Trustee Likley stated that he would work with Mr. Huttinger to assist him in the process.
- ✓ Mr. Witmer stated that he understood that the swimming pool language was passed that a permit was not required unless an electrical permit was needed. He felt that could be a problem in that he contacted two pool companies that stated that most of their pools are 110 plug in. Trustee Likley stated that did not mean they did not need an electrical permit. Mr. Witmer wondered how we could require a permit of someone with one pool and not require a permit from someone with the same size pool just because of an electrical permit. Trustee Likley stated that he felt it would come down to the type of pool. In speaking with the building department who stated that any electrical work needing to be done would require a permit. Mr. Witmer asked if the subject could be revisited. Trustee Likley stated that this language has been ongoing for almost a year and that ended up being very basic. Trustee Likley stated that the

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discussion included that of looking at the depth and diameter. All pools are temporary. He felt if Mr. Witmer wanted to submit language that he could do that.

- ✓ About the pool on Buffham Road. It is in the front yard of the property. Mr. Witmer is working with the property owner on a variance request.

Fiscal Officer Report

- Fiscal Evans stated that the Trustees have a detailed report including the changes in the Buffham Road Project.
- Quarterly and Bi-weekly payroll are included in the bills this month.
- The total is \$86,970.07

Trustee Oiler made a motion to pay the bills. Trustee Likley seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

- In the fund status under road and bridge. Ms. Evans moved \$100,000.00 from their investments over to the checking account as she was short there. She is asking for the money to be left there as the money market is making .010% interest and the checking account is making .025%
- Ms. Evans received a notice from Star Ohio who has .035% interest but has a minimum balance of \$500,000.00 which would leave no accessible money.

Trustee Likley made a motion that the money from Road and Bridge that was moved from money market to checking account be left there for a period of two months.

Trustee Oiler seconded the motion

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

- A letter was received from the Medina County Community Fund. The grant for the gates on Buffham Road was declined.
- Trustee Likley had received an e-mail from a group regarding the Purple Light Nights campaign. He received a form to fill out stating the township would be a participant. He will submit that form. It is for the Battered Women Shelter.
- Ms. Evans distributed the latest set of minutes.
- Trustee Likley stated he received an e-mail from American Cell Tower. He has copied all other board members on this communication. He asked that the other board members review it.

Old Business:

Ms. Evans stated that she sent a letter to Bill Thorne regarding the collection of the Creston Annexation real estate taxes and has not heard back from him as of yet. She will continue to follow up with Mr. Thorne.

Trustee Likley stated that he has not heard back from Jeff VanLoon as to his availability for the August 6, 2012 meeting. Boris Slogare is available for that date.

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New Business:

Ms. Evans stated that she would have a proposed 2013 budget to the Trustees this week and that if they needed to sit down to understand it she would suggest a Thursday morning.

The Trustees decided on a budget workshop for July 12, 2012 at 9:00am.

Announcements:

Zoning Commission Regular meeting July 10, 2012 at 7:30pm.

Trustees Regular meeting July 16, 2012 at 7:00pm.

Fire Department Golf Outing July 14, 2012 at Deer Pass Golf Course at 12:30pm.

Trustee Harris made a motion to adjourn the meeting at 8:21 pm. Trustee Likley seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

Approved July 16,2012